

Embry-Riddle
Aeronautical University

The Career Connection

Designed for Engineering, Space Physics, Aeronautics, Human Factors, Homeland Security, Safety Science, Applied Meteorology, Air Traffic Management, Business, Technical Management, Communication, Master of Science in Space Science, Master of Science in Aeronautics

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Alumni Events

Friday, September 18, 2009

No. 5BFTS

Annual Reunion

Tuesday, September 29, 2009

ERAU Presidential Tour

Atlanta

Wednesday, Sept. 30, 2009

ERAU Presidential Tour

Phoenix, AZ

For time, location, and to register for these events please visit the eaglesNest at

<http://www.eraualumni.org/s/867/splash.aspx>

or contact Allison Austin at
Allison.Austin@erau.edu

We look forward to
seeing you there!

Announcements

2009 Industry/Career Expo

Make plans now to attend the 2009 Industry/Career Expo. Events will be held in Prescott, Arizona (October 1) and Daytona Beach, FL (November 4-5). For more information, visit <http://www.erau.edu/career/expo/index.html>

The **EagleHire Network** is updated on a regular basis with full-time opportunities directly geared towards Embry-Riddle alumni. Be sure to upload a resume into the system for approval; it will be critiqued by your Program Manager and emailed back to you with suggestions. As an extra tool in your job search, you may include your approved resume in any of the **virtual resume books** in the system, giving employers access to view your resume. Log in at <http://erau.experience.com/>

Upcoming Clearance Career Events

Interview at TECHEXPO Top Secret's September job fairs! Hundreds of new positions are available in the aerospace, defense, intelligence and government services sectors with the nation's top employers including federal agencies and government contractors. Face-to-face interviews will be Tuesday, September 22 in Baltimore, MD and Wednesday, September 23 in McLean, VA. Active Security Clearance is required. Bring copies of your resume and meet with recruiters and hiring managers to discover the many new opportunities. Job listings, pre-registration, and full schedule of job fairs on <http://www.TechExpoUSA.com>

Plan to attend the Expo Experts **Engineering, Technology and Security Clearance** Career Expos. Attend physically or virtually to meet with nation's leading DoD and Aerospace employers. Some of the current exhibitors include Boeing, Lockheed Martin, Northrop Grumman, Raytheon, General Dynamics, Ball Aerospace and Federal Bureau of Investigations. Check them out at <http://www.expoexpertsllc.com>

Professional Email Communications

By Kristy Amburgey

In this day and age of instant communication, it is vital to send well-written emails to your growing network of peers, faculty, mentors and other influential people on your professional growth. Even with the use of mediums that require brevity, you still must come across as polished, professional and competent. Here are some general email etiquette guidelines.

- Say "please" and "thank you"
- Use proper grammar including commas, periods, capitalization, and correct spelling
- Do not use slang, curse words or overly cute language or icons
- Avoid abbreviations or instant messaging-type wording
- Monitor your inbox (and SPAM filter) to avoid missing important communications
- Treat all interactions through email, with the exception of your closest friends and family, as if you were talking to a prospective hiring manager at your ideal company
- Proofread the email before sending
- Wait until the email is composed and proofread before typing in the "To" email address

Email is a valuable tool for any job seeker, but you must remember that the way you execute an email will make an impression on the reader. Make sure you show your abilities and value by carefully and professionally composing your next email.

Federal Employment

USAJobs: <http://www.usajobs.opm.gov/>
StudentJobs: <http://www.studentjobs.gov/>

Additional Federal Employment Sites

Best Places to Work: <http://www.bestplacestowork.org>
Career One Stop: <http://www.careeronestop.org/>
Careers in National Defense: <http://www.godefense.com/>
Federal Job Search: <http://www.federaljobsearch.com/>
FedWorld: <http://www.fedworld.gov/>
Making the Difference: <http://www.makingthedifference.org>

Federal Agencies

Central Intelligence Agency: <https://www.cia.gov/index.html>
Department of Defense: <http://www.defenselink.mil/>
Department of Education: <http://www.ed.gov/index.jhtml>
Department of State: <http://www.state.gov/>
Department of Transportation: <http://www.dot.gov/>
Department of Treasury: <http://www.ustreas.gov/>
Federal Aviation Administration: <http://www.faa.gov/>
Federal Bureau of Investigation: <http://www.fbi.gov/>
Homeland Security: <http://www.dhs.gov/index.shtm>
National Transportation Safety Board: <http://www.ntsb.gov/>
National Weather Service: <http://www.nws.noaa.gov/>
Nuclear Regulatory Commission: <http://www.nrc.gov/>
Office of Oceanic and Atmospheric Research: <http://www.oar.noaa.gov/>
Transportation Security Administration: <http://www.tsa.gov/>
All Agencies: http://www.usa.gov/Agencies/Federal/All_Agencies/index.shtml

State and Local Government

Links to federal, state and local government sites: http://www.usa.gov/Citizen/Topics/Education_Training.shtml
Links to state government websites: <http://www.50statejobs.com/gov.html>
Local Government Job Net: <http://www.lgi.org/>

Opportunities Listed in EagleHire

The following positions are listed in EagleHire, please check the network daily for updated employment opportunities!

Various Technical Positions, B/E Aerospace, Inc.

Mechanical Engineer - Experiments, Thomas Jefferson National Accelerator Facility

Multi - Discipline SysEng - Human Factors Engineer, Mitre Corporation

Senior Human Factors Engineer, Mitre Corporation

Senior Level Financial and Business Consultant, Jacobs Consultancy

Senior Level Terminal Modeling/Simulation Manager, Jacobs Consultancy

Senior Analyst, Corporate Finance, US Airways

Senior Analyst, Operations Planning and Analysis, US Airways

Engineer, Structures - Stress Analysis (All Levels), Piper Aircraft

Airport Systems Product Administrator, ARINC, Inc.

Human Factors Air Traffic Control and Flight Deck Research, FAA

Aviation Account Manager, Leading Edge Insurance Agency

Additional Job Information

Please be aware and understand that these positions are pulled from various publications and resources. Investigate each position via the company's website quickly so as not to miss a deadline. These companies may have a variety of positions available, so check out their sites for other opportunities. Embry-Riddle Aeronautical University does not and will not endorse, condone or support either the companies seeking employees or any new job and surrounding activities for which employment is sought. The intended purpose of this service is to provide possible job opportunities for students and alumni and creates no warranty as to any listed company. Choosing a job is your decision; please use caution and common sense.

Alliant Air, <http://www.alliantair.com/aaEmploymentOpenings.php>

Las Vegas, NV: Manager of Aircraft Parts Inventories; Business Intelligence Specialist; Shift Manager;
Financial Analyst Tulsa, OK: Heavy Maintenance Representative

Concurrent Technologies Corporation, <http://www.careers.ctc.com>

Washington, DC: Counterintelligence Analyst, Intelligence Analyst (Counterterrorism), Principal Operations Research Analyst, Senior Business Process Reviewer,
Offsite: Principal Financial Analyst
Fayetteville, NC: Sr. Communications Engineer

DRS Technologies, <https://www.recruiting.site.com/csbsites/drs/careers.asp>

Alabama, Huntsville—DRS TEM: Sr. Software Designer, Director of Business Development, Project Engineer

California, San Diego: Senior Network Engineer

Connecticut, Danbury: Project Engineer, ERP Analyst, Senior Software Engineer

Florida, Largo: Senior Test Technician

Maryland, Bethesda: Information Systems Security Manager, Vice President Business Development

Delaware River & Bay Authority, <http://www.drba.net/>

New Castle, DE: Senior Manager – Airports

Goodrich, <http://www.goodrich.com/portal/site/grcom/home> (search by job title)

Albuquerque, NM: Contracts Administrator III (6306)

Colorado Springs, CO: Associate Buyer I (6526)

Hartford, CT: Import/Export Compliance Associate – Contract (6587); Electronic Product Support Engineer (6310)

Monterey Park, CA: Business Development Manager (5786)

Singapore: Senior Application Analyst (6595)